

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 12:30 PM

End time: 1:00 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Reviewed Sprint 1 outcomes, finalized Sprint 2 priorities, and refined project scope and success metrics based on modeling goals.
- What is planned to be done until the next scrum meeting?
 - Finalize acceptance criteria for baseline models and assist with evaluating logistic regression performance metrics.
- What are the hurdles?
 - Ensuring success metrics align well with class imbalance and fraud detection objectives.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Reviewed Sprint 2 user stories and began outlining feature engineering tasks and coordination strategy for model comparison.
- What is planned to be done until the next scrum meeting?
 - Oversee feature engineering implementation and support coordination between modeling tasks.
- What are the hurdles?
 - None

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Reviewed exploratory findings from Sprint 1 and prepared to begin baseline logistic regression training.
- What is planned to be done until the next scrum meeting?
 - Train the logistic regression model and generate initial performance metrics and visualizations.
- What are the hurdles?

- Ensuring the model evaluation reflects class imbalance correctly.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Continued refining data preprocessing steps and class imbalance handling techniques.
- What is planned to be done until the next scrum meeting?
 - Finalize preprocessing pipeline and prepare cleaned data for feature engineering.
- What are the hurdles?
 - Validating that the chosen imbalance strategy generalizes well across the dataset.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 2 hours
- What was done since the last scrum meeting?
 - Reviewed Random Forest modeling requirements and prior dataset documentation.
- What is planned to be done until the next scrum meeting?
 - Begin implementing the Random Forest model and prepare for performance comparison with the baseline.
- What are the hurdles?
 - None